



To: Chair & Members of the Growth  
Scrutiny Committee

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Tuesday, 1 September 2020

Dear Councillor

**GROWTH SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Growth Scrutiny Committee of the Bolsover District Council to be held as a virtual meeting and live stream on Wednesday, 9th September, 2020 at 10:00 hours.

Members will be sent the details on how to access the Virtual Meeting by email.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of "hybrid" meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual.

I would encourage you all to attend virtually.

Accordingly if you attend in person you will be deemed to have accepted the following disclaimer (overleaf) as applying.



**We speak your language**  
Polish **Mówimy Twoim językiem**  
Slovak **Rozprávame Vaším jazykom**  
Chinese **我们会说你的语言**

**If you require this agenda in large print  
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

### Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- Covid-19 ARC RTW RA001
- Working in Offices At The Arc During Covid-19 Pandemic Guidance – ARC – SSW001

*Both documents have been emailed to Members and are available on the Modern.Gov App library.*

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 3 onwards.

Yours faithfully

A handwritten signature in black ink, reading "Sarah Sheuberg". The signature is written in a cursive style with a large, looped 'S' and a trailing flourish.

Solicitor to the Council & Monitoring Officer

**GROWTH SCRUTINY COMMITTEE  
AGENDA**

**Wednesday, 9th September 2020 at 10:00 hours taking place as a virtual meeting**

<b>Item No.</b>	<b>PART 1 – OPEN ITEMS</b>	<b>Page No.(s)</b>
<b>1.</b>	<b>Apologies For Absence</b>	
<b>2.</b>	<b>Urgent Items of Business</b>  To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>3.</b>	<b>Declarations of Interest</b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
<b>4.</b>	<b>Minutes</b>  To consider the minutes of the last meeting held on 15 <sup>th</sup> July 2020.	5 - 14
<b>5.</b>	<b>List of Key Decisions and items to be considered in private;</b>  <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information). <b>NB:</b> If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.</i>	15 - 23
<b>6.</b>	<b>Corporate Ambitions Performance Update - April to June 2020 (Q1 - 2020/21.</b>	24 - 30
<b>7.</b>	<b>Growth Strategy Update Q3 &amp; Q4 2019/20 &amp; Growth Performance Indicators Q3 &amp; Q4 2019/20.</b>	31 - 43
<b>8.</b>	<b>Outcome of Reconsideration of Decision - Sale of Land at Glapwell.</b>	44 - 46
<b>9.</b>	<b>Work Programme 2019/2020.</b>	47 - 52

## **GROWTH SCRUTINY COMMITTEE**

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held as a Virtual Meeting by Video Conference and Live Streamed on the Council's website on Wednesday 15th July 2020 at 10am.

### **PRESENT:-**

Councillor Jen Wilson in the Chair

Members:- Councillors Derek Adams, Jim Clifton, Tricia Clough, David Dixon, Tom Kirkham, Tom Munro, Graham Parkin, Peter Roberts and James Watson.

Officers:- Chris Fridlington (Assistant Director – Development), Karl Apps (Joint Housing Strategy & Growth Manager), John Hendy (Town Centre and Tourism Officer), Amar Bashir (Improvement Officer), Joanne Wilson (Scrutiny & Elections Officer), Alison Bluff (Governance Officer) and Tom Scott (Governance).

Also in the meeting was Councillor Liz Smyth (Portfolio Holder for Economic Development).

### **. APOLOGIES**

Apologies for absence were received on behalf of Councillors Chris Kane and Sandra Peake (Portfolio Holder for Housing).

### **. URGENT ITEMS OF BUSINESS**

The Chair advised Committee that she had consented to 2 urgent items of business to be considered at this meeting being the Council's Empty Property Strategy 2021-2024 and the Council's Housing Strategy 2021-2025.

### **. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **. MINUTES – 26<sup>TH</sup> FEBRUARY 2020**

Moved by Councillor Jen Wilson and seconded by Councillor Tom Munro

**RESOLVED** that the Minutes of a Growth Scrutiny Committee held on 26<sup>th</sup> February 2020 be approved as a correct record.

**Recorded Vote:** Councillor James Watson abstained from voting and requested that this be recorded in the Minutes.

### **. EXTRAORDINARY MINUTES – 10<sup>TH</sup> JUNE 2020**

Moved by Councillor Jen Wilson and seconded by Councillor Tricia Clough

**RESOLVED** that the Minutes of an Extraordinary Growth Scrutiny Committee held on 10<sup>th</sup> June 2020 be approved as a correct record.

## **GROWTH SCRUTINY COMMITTEE**

### **. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the list of Key Decisions and items to be considered in private document.

A report in relation to a contract extension for an existing framework to welfare adaptations to Council owned properties had been previously circulated to Members for consultation. Members were reminded to provide any comments or observations they had on the report to the Assistant Director Development or the Strategic Repairs Manager. The report would be taken by delegated decision.

Members were advised of 3 further urgent decisions which had been made at the July meeting of Executive. These items had come forward after the List of Key Decisions had been published: 'Purchase of Section 106 properties from Rippon Homes off Ball Hill, South Normanton', 'Purchase of Employment Land at Shirebrook' and 'Re-Imagining Pleasley Vale'.

A Member queried why the item in relation to Ball Hill, South Normanton was exempt. The Assistant Director – Development advised the meeting that it was the cost to the Authority to purchase the 3 properties on Ball Hill which was confidential.

Moved by Councillor Jen Wilson and seconded by Councillor Graham Parkin  
**RESOLVED** that the List of Key Decisions and items to be considered in private document including the 3 urgent items as detailed above be noted.

**Recorded Vote** – Councillor James Watson abstained from voting and requested that this be recorded in the Minutes.

### **. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – JANUARY TO MARCH 2020 (QUARTER 4 – 2019/20)**

Committee considered a report which provided the Quarter 4 outturns (January to March 2020) for the Corporate Plan 2019/20, which sat under the 'unlocking our growth potential' aim as at 31<sup>st</sup> March 2020.

There were 7 targets in total of which 4 had been achieved – G01, G08, G13 & G17. 1 target had been achieved previously – G05. 1 target had failed – G11 and 1 target was awaiting information G10.

With regard to 4 of the performance targets, queries had been raised at the Scrutiny pre meeting by the Chair and Vice Chair and responses to those queries had been circulated to Members as follows;

#### **G 10 – Enable the development of at least 272 new residential properties within the district by March 2020.**

*Is there a confirmed date when this will be available? Can we assume a similar target is included under the new framework?*

Officer response;

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The annual housing target was taken from the Local Plan. There would be an annual target and this would be taken from the local plan for the lifetime of the new plan. The annual completion figure was collated by the planning department but they have to visit the sites to make the count and they have not been able to do this.

Housing delivery in the District is reviewed annually and facilitate delivery to meet the annual target of 272 new homes.

### **G 11 – Through a programme of targeted refurbishment bring 10 empty private sector properties back into use per annum.**

*Members appreciate the work that is being done in this area. What does the target/action for this service area look like under the new Ambitions?*

Officer response;

Prepare and adopt a new Empty Property Strategy by January 2021 to support the Council's vision to bring empty properties back into use.

Bring 5 empty properties back into use per year through assistance and enforcement measures.

### **G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.**

*Is it possible to get a summary of where the 28 units are? Are they Dragonfly developments or via another means?*

Officer response;

BDC Affordable Housing Completions 2019/20									
Planning Ref	Site Address	Property Address	Property Types	Number	Tenure	Funding	Ownership	Date of completion	Notes
17/00314/FUL	Courtaulds Site	36,38,40 Hawke Brook Close, Bolsover S44 6GD	3 x 2 bed houses	3	SO	s106	Heylo	October and November 2019	
17/00234/FUL	Mooracre Lane	5,9,10,11,12 Lawson Road	5 x 3 bed houses	5	SO	SOAHP HE	Derwent Living	Apr-19	market purchase outside s106
17/00234/FUL	Mooracre Lane	1,14,16,30, 42,44 Lawson Road	6 x 3 bedroom houses	6	AR	s106 and RTB 141	BDC	Apr 2019, 9.9.19 and 25.2.20	Marketed as 2 bedrooms by BDC
17/00234/FUL	Mooracre Lane	Plots 11,13,184	3 x 3 bedroom Houses	3	SO	SOAHP HE	Futures	Nov-19	Market purchase outside s106
16/00161/FUL	Recreation Close, Clowne	1, 2a, 2b Recreation Close	2 bedroom Bungalows	3	AR	SOAHP HE	BDC	7.5.19	
14/00368/FUL	Wharf Road, Pinxton	164, 164a, 166, 166a, 168, 170, 172, 174	3 bedroom houses	8	AR	SOAHP HE	Derwent Living	31.3.20	Market purchase 100% affordable
Key									
SO - Shared Ownership									
AR - Affordable Rent									
SOAHP - Shared Ownership Affordable Housing Programme									
HE - Homes England									
s106 - requirement through planning application									
RTB 141 - use of Right to Buy monies received through one for one replacement scheme									
BDC - Bolsover District Council									

### **G 17 - Procure new partner for building next generation of council housing by March 2020.**

*Could we get clarification on why there has been a change in terminology from B@Home to Bolsover Homes? This is confusing given that we will be working*

## GROWTH SCRUTINY COMMITTEE

*with the same partner. Does the change not hinder our brand/programme identity?*

Officer response;

Bolsover Homes was agreed and designed because B@home wasn't recognised as a council house building programme. Although corporate colours had been utilised there was no clear link with the Authority. The new logo encompasses the Bolsover District Council logo and it is much easier to identify that this is a council building programme recognising the positive steps to develop high quality council housing by the authority. This will be a positive image for this major investment.

A Member felt that the target set at 5 for G11 for 2021-2024, which had been halved from the previous target of 10 was predetermining the Council's Empty Property Strategy 2021-2024, to be discussed by Committee later on the agenda. The Joint Housing Strategy & Growth Manager replied that the target had been reduced to 5 because the previous target of 10 had been consistently missed. The previous target had been challenging in that if an empty property such as a former pub had been converted into 11 apartments, this had only been classed as 1 property. However, if Members felt that the target of 5 was too low, then this could be increased. He added that there were other aspects to the Empty Property Strategy other than the 5 property target.

In response to a Member's query, the Joint Housing Strategy & Growth Manager advised the meeting that the Covid 19 pandemic had caused a delay to delivery of units and one site had stopped. Eon had also furloughed most of their staff and this had added to delays.

Moved by Councillor Tom Munro and seconded by Councillor Derek Adams  
**RESOLVED** that the report be noted.

## . DRAFT BOLSOVER TOURISM STRATEGY

Committee considered a report which provided an outline of the key points and the strategic aim of the emerging Bolsover Tourism Strategy.

The draft Strategy was appended to the report and any feedback from Committee would be part of the consultation process prior to the draft Strategy being submitted to Executive.

During March 2020, targeted consultation on the draft strategy had taken place with members of the Culture and Tourism partnership group, neighbouring authorities and visitor economy businesses on the Council's mailing list for the Bolsover Ebulletin. 32 comments had been received and considered and the strategy amended accordingly.

Bolsover District's main attractions were Hardwick Hall, Bolsover Castle and Creswell Crags. There were four main hotels that offered 80% of the bed space in the District but with no clear relationship between the main attractions. There were low numbers of caravan and camp sites and holiday lets which meant the proportion

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of stays in self-catering accommodation was 1.49% compared to 17% across the rest of Derbyshire.

89.2% of visits to the District were from day visitors. National trends indicated a growing demand for short breaks, health and well-being breaks and intergenerational breaks and camping and caravanning. This demand meant the Council's Strategy should encourage more overnight stays and more visitor expenditure.

In order to help achieve this, the Council needed to work alongside its partners to improve the overall visitor economy offer, improve the accommodation offer, maximise marketing potential, improve visitor economy business engagement and continue to improve the amount and quality of our intelligence and evidence in respect of the visitor economy.

Specific actions included;

- working to promote the District making the most of its excellent accessibility as a central part of a wider area to enhance its attractiveness as a short break destination
- working more closely with our neighbouring local authorities to promote tourism and to look to improve services on the Robin Hood Line
- Visit Sleep Cycle Repeat projects: looking at the feasibility of a Pleasley visitor hub and camping pods at Pleasley Pit Country Park; and an audit of cycle trails in the District
- producing a visitor economy brochure and walking/cycling publications, producing an attractions / visitor economy brochure
- making the best use of a PR and social media and marketing plan
- improving the District's representation on tourism websites
- establishing a visitor economy business network and encouraging staff and partners to add a link to the District's tourism webpage on external emails.

It was intended that the Strategy would be a living document and updated as and when new information was found.

However, the draft strategy had been written prior to the Covid 19 lockdown and from March through to early July much of the visitor economy in the District was closed with income streams supporting jobs and livelihoods abruptly halted. Nonetheless, there had been small signs of economic life as some accommodation had housed key workers and met emergency housing needs. Some cafes, pubs and restaurants offered a take away service and certain businesses were able to open earlier subject to safe social distancing measures. The Council's Economic Development team had offered much support to visitor economy businesses during this time and the Bolsover Ebulletin could inform businesses quickly with clear messages about support measures that were becoming available. Other active engagement had helped to formulate a £500 Covid Recovery Grant Scheme and other businesses closely related to hospitality and leisure received discretionary grants to help ensure supply chains would also be able to survive.

For the foreseeable future, the visitor economy attractions would be operating at a reduced capacity, therefore, the strategy's strategic aim to 'increase' visitors, the number and duration of overnight stays and visitor expenditure, would be difficult to achieve this year but the Council would continue to take action to promote and



## GROWTH SCRUTINY COMMITTEE

encourage recovery of the visitor economy. Most recently, the Council had encouraged local businesses to take up the offer of free listings on Visit Chesterfield's website and a number of funding opportunities to improve the cycle network were being pursued. There were a number of actions the Council could keep working on within the emerging strategy that would help build a better future for the District's visitor economy.

The Assistant Director – Development noted that further work was required on the Strategy in relation to accessibility for people who were less mobile due to disabilities etc.

Members welcomed the Strategy and raised the following points;

- no reference in the Strategy regarding accessibility to the use of public toilets which is an important part of tourism for people with disabilities and also the elderly
- if the key element of the Strategy was the promotion of overnight accommodation then the diversity of that offer needed to be looked at i.e., town centres and bed and breakfast etc
- demographics in relation to the type of accommodation that people prefer to stay in overnight not just the lack of camping and caravanning sites in the District
- look at the wider area outside of the District and include areas such as Doncaster, Nottinghamshire, Derbyshire, Leicestershire, South Yorkshire and the Peak District
- where would the other types of overnight accommodation be? Need to look at the local plan
- ensure existing accommodation, not just in the District, i.e., Bassetlaw and Chesterfield have all written literature in relation to BDC attractions
- to what extent will the Creswell to Poolsbrook cycle trail be promoted?
- Identify the suitable sites for camping and motorhomes in the Strategy
- Walks in the District need publicity
- cycling routes – many are not completely joined up
- the 4 main towns in the District are noted as market towns but Clowne has not had a market presence for a long time

The Assistant Director – Development advised the meeting that work was being undertaken to join up cycling networks and a funding bid was being submitted to Sustrans. This work also formed part of the economic recovery as well as the visitor economy. In response to Members' queries, he advised that the DfT funding referred to in the action plan in the Strategy was not reliant on HS2 going forward. Also, there had been an offer from the MPs Office to support the proposal of the cycle track via the former Coalite site.

The Portfolio Holder for Economic Development thanked Members for their comments. She noted that the District had a huge amount of potential and if numbers of overnight stays could be increased then the number of full time employed people in the tourism industry could also be increased.

Moved by Councillor Tom Munro and seconded by Councillor Tricia Clough

**RESOLVED** that (1) the draft Tourism Strategy be noted,

(2) Members comments as detailed in the above bullet points be provided as part of the consultation process to the Executive.

(Assistant Director – Development)

## **GROWTH SCRUTINY COMMITTEE**

### **COVID 19 RESPONSE AND RECOVERY**

The Assistant Director – Development provided a verbal update to the meeting regarding business continuity and business recovery work carried out by the Development directorate during the ongoing Covid 19 lockdown.

The Assistant Director – Development had been supporting Housing staff at the Riverside Depot over the previous few months. The Housing Repairs team had worked on all void Council properties during lockdown (around 60 properties) and all necessary works had been completed and the properties ready to be let.

Property Services contractors had also restarted works, for example, on Safe and Warm schemes and roofing work to Council properties. This had helped get contractors back in to work who otherwise would have been struggling due to furlough.

With regard to Commercial Services, a small number of tenants at the Tangent and Pleasley Vale had requested a payment holiday from their business rent with a repayment schedule to start around October time. A few tenants had given notice and left, however, there was still a demand for space and more units were being let currently than had been for a long time.

The Economic Development team had been busy working on an economic recovery plan. There were around 30 action points in the plan including helping to administer grant funding such as small business rates relief from Revenues and Benefits, recovery funds from the Partnership Team for ppe and sanitiser etc, and the discretionary grant fund which had delivered more than £600k of funding to over 70 businesses. Town Centre Regeneration work was also ongoing during this time.

The Assistant Director – Development noted that business resilience in the District to the Covid 19 Pandemic had been amazing. The District had a local distinct offer which bigger towns did not have for businesses. Logistics in the District was also in huge demand because of Covid 19 and Brexit.

Similar work was being undertaken in relation to business resilience due to the hype of a second spike of Covid 19 in September / October. This included the digital offer and websites for businesses operating on the internet.

A Member queried if all of the discretionary grant allowed to the Council had now been paid out to businesses in the District. The Assistant Director – Development replied that £604k had been paid out of the £620k grant from the Government. The residual was due to monies being returned where a business had received funding from elsewhere, however, £18k of this had now been committed. A report providing a breakdown of how the funding had been allocated would be presented to Members at a future meeting. The Assistant Director – Development also noted that the funding paid out had helped to safeguard around 500 jobs.

Moved and seconded

**RESOLVED** that the update be noted.

## GROWTH SCRUTINY COMMITTEE

### URGENT ITEMS

#### Empty Property Strategy

Committee considered a report in relation to the development of a draft Empty Property Strategy 2021-2024.

The current Empty Property Strategy was a joint document with NEDDC but the new strategy would be a Bolsover only document in line with the Council's visions and aims.

The draft Empty Property Strategy 2021-2024 set out the Council's objectives in relation to bringing empty properties in the District back into use. It would enable the Council to implement a raft of measures to reduce the number of long term empty properties resulting in additional housing units, additional New Homes Bonus, increase in council tax income and greater community sustainability which contributed to the delivery of the Council's Growth Strategy.

In November 2019 there were approximately 750 properties in the District which had been empty for more than 6 months. These properties represented a wasted resource and were the main focus of the new empty property strategy.

The strategy tied together the three main strands of Empty Property work: advice, assistance and enforcement, and presented a framework for co-ordinated work in the shape of an Empty Property Action Plan. The strategy would also have a key role in helping to secure potential external funding for housing related projects across the District.

A table in the report showed potential timeframes for the development and implementation of the strategy, however, this may be subject to change due to the Covid-19 pandemic.

A Member noted that as discussed earlier in the meeting, target G11 for 2021-2024 had been halved from 10 to 5 and as the strategic objective of the Strategy was to bring empty properties back in to use, he queried if any consideration had been given to not have an empty property strategy given that it was intensive but with limited results. The Joint Housing Strategy & Growth Manager replied that empty properties were a blight on the area and could spread, they were also a magnate for problems such as antisocial behaviour. He added that although the previous target had failed, in excess of 10 units were brought back into use, i.e, 3 houses had been turned into 6 flats.

Moved by Councillor Tom Munro and seconded by Councillor Jen Wilson  
**RESOLVED** that the report be noted.

#### Housing Strategy

Committee was asked to note that the Housing Strategy document would be developed concurrently with the Empty Property Strategy

The Housing Strategy set out the Council's strategic framework to meet the District's housing and housing related support needs.

## **GROWTH SCRUTINY COMMITTEE**

The previous Housing Strategy was a joint document with Economic Development. Whilst the two departments worked closely together it had been agreed that the strategies should be written as two separate documents.

The Council's vision for housing would steer the Strategy and focus on the Council's key priorities whilst having due regard to local and national policy.

The Strategy formed a plan on how the Council would work with partners in the public, private and voluntary sectors to enable housing growth across all sectors, and the quality and range of housing to meet residents' needs in the District, including housing and support for the most vulnerable. The strategy would also have a key role in helping to secure potential external funding for housing related projects across the District.

A table in the report showed the potential timeframes for the development and implementation of the Strategy, however this may be subject to change due to the Covid-19 pandemic.

Consultation would be carried out at various stages throughout the development process with internal and external organisations, including public, private and voluntary sectors.

Moved by Councillor Tom Munro and seconded by Councillor Jen Wilson  
**RESOLVED** that the report be noted.

### **. WORK PROGRAMME 2020/21**

Committee considered their Work Programme 2020/21.

A Member requested that a Review of the Lettings of the Bolsover Homes Contract be added to the list of topics for review to be undertaken by the Committee.

Moved by Councillor Tricia Clough and seconded by Councillor Graham Parkin  
**RESOLVED** that the Work Programme 2020/21 be noted.

### **. EXCLUSION OF THE PUBLIC**

Moved by Councillor Jen Wilson and seconded by Councillor Tom Munro  
**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

**Recorded Vote:** Councillor James Watson abstained from voting on the meeting moving into exempt business and requested that this be recorded in the Minutes.

## **GROWTH SCRUTINY COMMITTEE**

### **POST SCRUTINY MONITORING REPORT – REVIEW OF INCOME GENERATION EXEMPT PARAGRAPH 3**

Committee was asked to note that the Post Scrutiny Monitoring report on the Review of Income Generation was not restricted, however, the verbal update provided by the Assistant Director – Development, contained exempt information which would not be recorded in the Minutes.

Committee considered a report which was their final post-scrutiny monitoring report on the Review of Income Generation. The report was originally scheduled to be presented to the Committee's meeting in March 2020, however, this was cancelled due to the Covid 19 pandemic.

The aim of the review was to consider what had already been done to generate income, what other authorities had done to generate income and to make recommendations on ways for the Authority to generate income.

Committee had made 11 recommendations, which were subsequently agreed by Executive. These recommendations would hopefully assist the Council in identifying new investments and mechanisms for income generation and this report acknowledged progress to date by officers implementing the recommendations.

7 out of the 11 recommendations were complete and 4 were recommended for extension beyond the original target date of March 2020. These 4 recommendations were dependent on the completion of additional work being undertaken.

Moved and seconded

**RESOLVED** that (1) progress against the review recommendations be noted,

(3) an extension beyond the original target date of March 2020 for the 4 recommendations as identified in Appendix 2 be agreed,

(4) the findings of the Review be made public in accordance with Part 4.5.17(3) of the Council's Constitution,

(5) a further update against progress to keep Members informed of Transformation developments linked to Income Generation and to allow for full implementation of the 4 recommendations identified for extension be submitted to Committee in twelve months' time.

(Scrutiny & Elections Officer)

The meeting concluded at 1120 hours.



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## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 28 August 2020**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council's website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

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- Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media
  - Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance
  - Councillor Mary Dooley - Portfolio Holder - Partnerships and Leisure
  - Councillor Clive Moesby - Portfolio Holder - Finance and Resources
  - Councillor Sandra Peake Portfolio Holder - Housing
  - Councillor Nick Clarke - Portfolio Holder - Carbon Reduction Efficiencies
  - Councillor Deborah Watson - Portfolio Holder – Environmental Health and Licensing
  - Councillor Liz Smyth - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council's website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

16 In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?CommitteeId=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:



Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Insurance Policies Renewal</b>	Head of Finance and Resources and Section 151 Officer	Not before 17th Sep 2020	Report of the Portfolio Holder for Portfolio Holder - Finance & Community Safety	Theresa Fletcher, Head of Finance and Resources & Section 151 Officer	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	
<b>The provision of Positive Input Ventilation Systems for Bolsover District Council Housing Department</b> To seek approval for EnviroVent Ltd to Install Positive Input Ventilation Systems for Bolsover District Council Housing Department as and when required.	Executive	28 Sep 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Mark Dungworth, Strategic Repairs Manager	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<b>Purchase of Facilities module for the existing IDOX (Uniform) EDMS system</b>	Executive	28 Sep 2020	Report of the Portfolio Holder for Portfolio Holder - Economic Development	Ian Barber, Property Services Manager	Non-Key	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Selling Services</b> To present to executive our 'selling services' brochure, with a view to sending this to our parish councils.	Executive	28 Sep 2020	Report of the Portfolio Holder for Councillor Mary Dooley	Oliver Fishburn, Payroll and Systems Manager	Non-Key	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Future of Creswell Station Building</b>  18	Executive	28 Sep 2020	Report of the Portfolio Holder for Councillor Liz Smyth	Chris Fridlington, Assistant Director of Development and Planning	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Demolition of flats at High Street, Tibshelf</b>	Executive	28 Sep 2020	Report of the Portfolio Holder for Councillor Sandra Peake	Chris Fridlington, Assistant Director of Development and Planning	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Purchase of Section 106 Properties from Avant off Skinner Street – Creswell</b> To agree to the purchase of 9 properties from Avant as part of their S106 obligation.	Executive	28 Sep 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Karl Apps, Acting Head of Economic Development	Key  It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Sale of land at Shirebrook</b>  19	Executive	28 Sep 2020	Report of the Portfolio Holder for Councillor Liz Smyth	Chris Fridlington, Assistant Director of Development and Planning	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Establishment of an Economic Loan Fund</b>	Executive	28 Sep 2020	Report of the Portfolio Holder for Portfolio Holder - Economic Development	Chris Fridlington, Assistant Director of Development and Planning	Key  It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)



Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
						contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

**SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## **Bolsover District Council**

### **Growth Scrutiny Committee**

**9<sup>th</sup> September 2020**

#### **Council Targets to Deliver the Ambition 2020-2024**

#### **Performance Update – April to June 2020**

**(Q1 – 2020/21)**

### **Report of the Information, Engagement & Performance Manager**

This report is public

#### **Purpose of the Report**

- To report the quarter 1 outturns for the Council Plan 2019-2020 targets and relevant supporting service indicators.

#### **1 Report Details**

- 2 The attached contains the performance outturn for the relevant targets which sit under the three Council Ambitions and reflect the Committee's priority areas, as of 30<sup>th</sup> June 2020. Also included are the Q1 outturns for the relevant service indicators (Information compiled on 3<sup>rd</sup> August 2020).

#### **1.2 A summary is provided below:**

- 10 targets in total
- 7 targets are on track
- 3 targets have been Affected by Covid
- **ECO.01** - *Deliver a Business Growth Strategy by March 2021 that will support enterprise, innovation, jobs and skills and makes the best use of our assets.* – See Appendix for details.
- **ECO.03** - *Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village strategic sites by 2023.* - Working with partners has been temporarily suspended due to the strictures imposed by the COVID-19 pandemic.
- **ECO.10** - *Working with partners to grow the visitor economy, the number of tourists and the amount of tourism spending in the District by 2023.* – See Appendix for details.

### 1.3 **Service Indicators**

- 5 indicators in total
- 5 indicators have a positive outturn.

## 2 **Conclusions and Reasons for Recommendation**

- 2.1 Out of the 10 council targets, 7 (70%) are on track and 3 (30%) have been affected by Covid 19.
- 2.2 All 5 service indicators (100%) have a positive outturn.
- 2.3 This is an information report to keep Members informed of progress against the council targets noting achievements and any areas of concern. It also provides information on relevant service indicators to inform of operational performance.

## 3 **Consultation and Equality Impact**

- 3.1 None

## 4 **Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

## 5 **Implications**

### 5.1 **Finance and Risk Implications**

None

### 5.2 **Legal Implications including Data Protection**

None

### 5.3 **Human Resources Implications**

None

## 6 **Recommendations**

- 6.1 That outturns against the Council Ambition 2020-2024 targets and relevant service indicators be noted.



## 7 Decision Information

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: <i>Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> NEDDC: <i>Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	Yes
<b>District Wards Affected</b>	Not applicable
<b>Links to Council Plan priorities or Policy Framework</b>	Links to all Ambition 2020-2024 aims and priorities

## 8 Document Information

Appendix No	Title
1.	Council Ambition Performance Update – Q1 April to June 2020
Background Papers	
All details on PERFORM system	
Report Author	Contact Number
Kath Drury, Information, Engagement and Performance Manager	01246 242280

**Bolsover District Council**  
**Council Ambition Performance Update – Q1 – April to June 2020**

**Status key**

<b>Target Status</b>	Usage
<span style="background-color: yellow;"> </span> On Track	The target is progressing well against the intended outcomes and intended date.
<span style="background-color: purple;"> </span> Covid Affected	The target has been affected by the Covid 19 Pandemic

**Aim: Our Economy – by driving growth, promoting the District and being business and visitor friendly**

Council Target	Directorate	Status	Q1 2020/21 Progress Update	Target Date
ECO.01 - Deliver a Business Growth Strategy by March 2021 that will support enterprise, innovation, jobs and skills and makes the best use of our assets.	Development	Covid Affected	Due to the COVID-19 pandemic, Economic Development have concentrated on assisting businesses affected by the government directed closures from mid-March 2020 into Quarter 1 2020/21. 19 Business Bolsover Ebulletins were issued to alert businesses and partners to the emerging support and grant aid packages. Economic Development Officers worked with DCC, other Derbyshire LA's, and county wide partners on the County & District Liaison Group to address the issues arising across the county during the pandemic. A BDC Recovery Plan was drafted to pull together the programmes and assistance, and looked at emerging issues, funding options, delivery mechanisms, and timescales. BDC received Local Authority Discretionary Grant funding of £622,750 for businesses who were not eligible for the Business Rates grants. The Economic Development Team participated in the county wide discussions to ensure uniformity in the schemes eligibility criteria and application process, and then promoted, assessed and awarded the Discretionary Grants, with 68 businesses receiving grants. Work has continued to support the application seeking funding for the proposed Technology Centre, and the application for the Construction Skills Partnership, which is progressing through appraisal.	Wed-31-Mar-21
ECO.02 - Optimise business growth (as measured by gross Business Rates) by £2m by March 2023.	Corporate Resources	On track	Business growth (as measured by gross Business Rates) reduced by £101,450 (-0.16%) when compared to the outturn figure for 2019/20 (£65,445,968).  This will be the baseline for this council plan period.  This target was not measured during 2019/20.  When comparing the Q1 2020/21 outturn to the last revaluation (2017) then	Fri-31-Mar-23





Council Target	Directorate	Status	Q1 2020/21 Progress Update		Target Date
				<p>business growth has increased by £2,999,041 (+4.8%).</p> <p>Breakdown:</p> <p>Out-turn Q1 2020/21 £65,344,518, Baseline (Outturn 2019/20) £65,445,968 = difference - 101,450, -0.16%.</p> <p>Out-turn Q1 2020/21 £65,344,518, Baseline 62,345,477 (2017 Revaluation) = difference +2,999,041, +4.8%.</p>	
ECO.03 - Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village strategic sites by 2023.	Development	Covid Affected		Working with partners has been temporarily suspended due to the strictures imposed by the COVID-19 pandemic, and the need to address urgent issues arising from the economic downturn. Now that partners and businesses are re-opening, work can re-commence in the near future.	Sun-31-Mar-24
ECO.04 - Prepare and adopt new Housing Strategy by January 2021.	Environment	On track		The strategy timetable has been reviewed at Growth Scrutiny Committee and there will be several opportunities for member involvement with the strategy development. The Housing Strategy team will work closely with the Portfolio holder and other stakeholders in the strategy development. The timetable has slipped from January to early February as the team had been redeployed to Community work and Homelessness work as part of the 'Everybody In' call.	Sun-31-Jan-21
ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes	Development	On track		Net number of new dwellings completed for the period 1st April 2019 to 31st March 2020 was 439 dwellings.	Sun-31-Mar-24
ECO.06 - Work with partners to deliver an average of 20 units of affordable homes each year.	Environment	On track		28 units for last year (2019/20). This is an annual figure and not available until after the financial year-end. Also most sites have been closed through the Covid-19 crisis and we have not been notified of any completions during Q1.	Sun-31-Mar-24
ECO.07 - Deliver 150 new homes through the Bolsover Homes Programme by March 2024	Development	On track		Bolsover Homes is procured and funding was agreed at full council on the 22nd July 2020. This will allow pre-construction work and design to take place on new schemes and detailed design and costings on schemes with planning approval with a view to getting these on site in October 2020.	Sun-31-Mar-24
ECO.10 - Working with partners to grow the visitor economy, the number of tourists and the amount of tourism spending in the District by 2023.	Development	Covid affected		As the Visitor Economy (VE) sector was shut down completely at the end of March 2020 due to COVID-19, the Town Centres & Tourism Officer, assisted by EDT Officers, contacted local VE sector businesses to offer support and guidance. Email contact details were collected and added to the Business Bolsover Ebulletin circulation list to ensure that the businesses were informed of the funding and assistance as it was released by central Government. This	Fri-31-Mar-23

Council Target	Directorate	Status	Q1 2020/21 Progress Update	Target Date
			relationship has been on-going through the pandemic, which enabled a number of the businesses to apply for and receive grants. The Draft Tourism Strategy was completed and circulated to members and partners for input and endorsement. The COVID-19 pandemic then closed all VE sector businesses indefinitely (at that point in time), with huge economic implications, across all sub-sectors. The Draft Strategy will now be revisited as the sector emerges from the pandemic, re-opens to the public over the summer period, and stabilises. There will be long term implications from the pandemic for the sector which will take time to emerge and require further on-going support and assistance.	

**Aim: Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity**






Council Target	Directorate	Status	Q1 2020/21 Progress Update	Target Date
ENV.07 - Prepare and adopt a new Empty Property Strategy by January 2021 to support the Council's vision to bring empty properties back into use.	Environment	On track	The strategy timetable has been reviewed at Growth Scrutiny Committee and there will be several opportunities for member involvement with the strategy development. The Housing Strategy team will work closely with the Portfolio holder and other stakeholders in the strategy development. The timetable has slipped from January to early February as the team had been redeployed to Community work and Homelessness work as part of the 'Everybody In' call.	Sun-31-Jan-21
ENV.08 - Bring 5 empty properties back into use per year through assistance and enforcement measures.	Environment	On track	Action Housing have completed the refurbishment of a long term empty property in Carr Vale. The property has been converted into 2 apartments which has provided 2 units of affordable accommodation, which are now both occupied. Action Housing are continuing with the conversion of an old Co-op building in Whitwell, which will be converted into 5 apartments. Work has been delayed due to Covid19, however it is expected that it will be completed before the end of this year. The Empty Property Officer is continuing to work in partnership with Planning Enforcement and Environmental Health to take enforcement action against 4 problematic empty properties in the District. Progress had been delayed due to Covid19 and officers being deployed to their departments, however work has now recommenced. A working group has been established to explore the option of introducing a Council Tax Premium for long term empty properties. If agreed this would be implemented in April 2021 and would hopefully encourage owners to bring their empty properties back into use. 1 Empty property brought back into use this quarter providing 2 units of affordable accommodation.	Sun-31-Mar-24

## Service Indicators

<b>Target Status</b>	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set.
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).
 Covid Affected	The target has been affected by the Covid 19 Pandemic

## Planning

29

Planning	Q1 Target	Q1 Outturn	Status
PLA 157A Determining "Major" applications within target deadlines (Quarterly)	70%	100%	 On / Above Target
PLA 157B Determining "Minor" applications within target deadlines(Quarterly)	70%	100%	 On / Above Target
PLA 157C Determining "Other" applications within target deadlines(Quarterly)	85%	95.7%	 On / Above Target
PLA204 Quality of decision making - Appeals (special measures target) Number of appeals on "major" applications overturned on appeal as a proportion of "major" applications determined during the relevant two year period (quarterly).	10%	4%	 Below Target (Positive)
PLA204A Quality of decision making - Appeals (special measures target) Number of appeals on "non-major" applications overturned on appeal as a proportion of "non-major" applications determined during the relevant two year period (quarterly).	10%	0%	 Below Target (Positive)

## Bolsover District Council

### Growth Scrutiny Committee

9th September 2020

<b>Growth Report Update – April 2019 to March 2020</b>
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### Report of the Information, Engagement & Performance Manager

This report is public

#### Purpose of the Report

- To report the 2019/20 outturns for the Growth Report.

#### **1** Report Details

- 1.1 The attached summary contains an update on the Growth Strategy for the period 2015–2020 together with the outturns for performance indicators for 2019-20 which support the delivery of the Growth Strategy.
- 1.2 In 2014 the Council committed to a Strategy to focus on unlocking the potential to deliver growth for the District. Through the Growth Strategy and the Corporate Plan (at that time) 2015-2019 the Council sets out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential.
- 1.3 The summary covers the three strategic priorities of the Strategy:
  1. **Supporting Enterprise:** maintaining and growing the business base
  2. **Enabling Housing Growth:** increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth
  3. **Unlocking Development Potential:** unlocking the capacity of major employment sites
- 1.4 Three performance indicators are at 'exception' with a full explanation provided within the attached appendix. 2 performance indicators are awaiting data. Information has been delayed due to Covid 19.
- 1.5 The Council has approved a new Council Ambition and developed a performance framework to deliver that ambition over the period 2020-2024. One of the aims to the support the Ambition is *our economy – by driving growth, promoting the District and being business and visitor friendly*. Delivering a new Business Growth Strategy by March 2021 is one of the targets to support this aim. Once the new strategy is approved, this report will be reviewed as required.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 This is an information report to keep Members informed of progress against the Growth Strategy noting achievements and any areas of concern.

## **3 Consultation and Equality Impact**

- 3.1 Not applicable to this report as consultation was carried out on the original Growth Strategy and Corporate Plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

## **5 Implications**

### **5.1 Finance and Risk Implications**

No finance or risk implications within this performance report.

### **5.2 Legal Implications including Data Protection**

No legal implications within this performance report.

### **5.3 Human Resources Implications**

No human resource implications within this performance report.

## **6 Recommendations**

- 6.1 That progress against the Growth Strategy and indicators be noted.

## **7 Decision Information**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	Yes

<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework</b>	All Corporate Plan Aims with particular emphasis on 'Unlocking our Growth Potential'.

## 8 **Document Information**

<b>Appendix No</b>	<b>Title</b>
1	Growth Report – 2019/20
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury, Information, Engagement and Performance Manager.	01246 242280



## **Bolsover District Council - Growth Summary – 2019/20 End of year update**

### **Background**

In 2014 the Council committed to a strategy to focus on unlocking the potential to deliver growth for the district. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council set out its ambition to create a sustainable high performing economy. At that time the Council established three strategic priorities to unlock our growth potential:

- Supporting Enterprise: maintaining and growing the business base
- Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth
- Unlocking Development Potential: unlocking the capacity of major employment sites

A summary of the progress against these priorities has been reported every six months. For this year end update a summary has been compiled for the period 2015 – 2020, the indicator suite has been updated for 2019-20 and the district information included for context.

### **3 Going forward**

The Council has approved a new Council Ambition and developed a performance framework to deliver that ambition over the period 2020-2024. This framework will be adapted as required to meet new challenges such as Covid19 recovery. One of the aims to the support the Ambition is *our economy – by driving growth, promoting the District and being business and visitor friendly*. Delivering a new Business Growth Strategy by March 2021 is one of the targets to support this aim. Once the new strategy is approved, this report will be reviewed as required.

### **Key Achievements 2015 - 2020**

A summary of the achievements against the growth strategy priorities are noted below:

#### **Supporting Enterprise: maintaining and growing the business base**

- Relationships developed with over 250 businesses over this period – offering support and advice.
- Invest in Bolsover website developed and launched.
- 68.82 full time jobs created through the BNED Leader programme with grants totalling over £1 million.

- 25.4 full time jobs created through the Council's Business Growth Fund (phase1). 22 businesses received grants totalling over £180,000.
- Business growth (as measured by gross NNDR) increased by over £6.5 million during this period.
- Four frameworks developed for the towns of Bolsover, Clowne, Shirebrook and South Normanton to encourage inward investment and visitors.

### **Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth**

- 1593 new residential properties built over this period.
- Over 100 council properties built providing affordable homes. A new building programme approved.
- Local plan adopted.
- 24 empty properties brought back into use and creating in excess of 30 affordable homes.
- Effective relationship with Action Housing (Delivery partner) developed over this period facilitating improvements to empty properties.
- Empty Property Officer established and filled in 2014. This work was combined with wider housing strategy work in 2016 (Joint Housing Strategy Officer).

### **Unlocking Development Potential: unlocking the capacity of major employment sites**

- Former Sherwood Lodge site at Bolsover developed with Morrison's opening their doors prior to Christmas 2019.
- Former Coalite site at Shuttlewood continues to be developed with reserved matters approvals recently granted for 38,670 m2 of commercial buildings on plots 4 a and 4b; 10,584 m2 of commercial buildings on Plot 5; and 38,000 m2 of commercial buildings on plots 6, 7 and 8.
- Sports Direct at Shirebrook expanded significantly during this period - Provision of additional storage and distribution centre with a footprint of circa 63,821m2 and retail, storage and training facility with a footprint of circa 2,216m2.
- Markham Vale site - 34,315 m2 of commercial buildings delivered on Plot 14; and 27,595 m2 of commercial buildings delivered on Plot 15; further proposals for additional buildings to the north of Markham Vale.
- Dragonfly (a Joint Venture company) established by the Council to maximise opportunities to develop land owned by the Council for employment and housing purposes.

## BDC Growth Indicators 2019/20

2018/19 Outturn	No.	Description	2019/20 Outturn	19/20 Target	Status
<b>Planning Indicators</b>					
£397,518	1.	Major Planning fees received	£441,636	£325,000	▲
£258,681	2.	Minor Planning fees received	£152,698		
£656,199	3.	Combined Minor and Major Planning fees	£594,334		
100% (23 out of 23)	4.	Process all major planning applications 10% better than the national minimum	100%	60%	▲
99.2% (120 out of 121)	5.	Determining "Minor" applications within target deadlines	100%	70%	▲
99.5% (214 out of 215)	6.	Determining "Other" applications within target deadlines	100%	85%	▲
2076 (7.76 year's supply) 1 <sup>st</sup> April 2018	7.	Supply of available and deliverable housing sites at 1st April (5 year supply)	Information not yet available – site visits delayed due to Covid-19	-	
0 ha of newly allocated employment land + 24,463 m2 (net) within urban areas / existing employment areas	8.	Area of new employment floor space built (hectares / square metres)	Information not yet available – site visits delayed due to Covid-19	-	

2018/19 Outturn	No.	Description	2019/20 Outturn	19/20 Target	Status
<b>Housing Indicators</b>					
291	9.	Enable the development of at least 272 new residential properties within the district by March 2020 (CPT)	439	272	-
£256,857	10.	Amount received in additional New Homes Bonus from the government (a former corporate plan target)	£95,083	No longer a CPT	-
66	11.	Work with partners to deliver an average of 20 units of affordable homes each year (CPT)	28	20	-
5	12.	Bring back into use 10 empty properties per year (CPT)	2	10	▼
<b>Business Indicators</b>					
99.3%	13.	% of business rates collected in year	98.10%	98.5%	
+£1,671,536 (2018/19 total £64,445,968)	14.	Business growth as measured by gross NNDR (a former corporate plan target)	+£1,428,955 (2019/20 total £65,445,968)	No longer a CPT	
66.6%	15.	Percentage of NNDR arrears collected	Q4 Unavailable 61.5% at Q3	65%	-
£1,671,536 (+2.6%)	16.	Change in rateable value of commercial property in the district	£3,100,491 (+5%)	-	-
£ 233,524	17.	Level of income generated through letting property owned by the Council but not occupied by the Council, not including Housing, The Tangent and Pleasley Vale	£228,853	£235,747	▼
£53,391	18.	Financial performance for the Tangent in line or exceeding budget forecast.	£52,464 profit	£ 67,033 profit	▼
£195,157	19.	Financial performance of Pleasley Vale Mills in line or exceeding budget forecast.	£239,113 profit	£195,338 profit	▲
22	20.	Number of Business Growth Fund grants awarded	0	4	-
£184,812	21.	Value of Business Growth Fund grants awarded	0	£20,000	-

2018/19 Outturn	No.	Description	2019/20 Outturn	19/20 Target	Status
31	22.	Number of BNED LEADER grants awarded (scheme total)	37	37	-
£1,142,050	23.	Value of BNED LEADER grants awarded	£1,236,034.15	£1,237,704.00	-
23	24.	Apprenticeships started	16	12 FTE	▲
142	25.	25 businesses supported through Key Account Management by March 2020 (CPT)	112	25	▲
<b>District Information</b>					
2.1 %Bolsover 2.2% East Mid 2.7% GB	26.	Out-Of-Work Benefits Claimant count Age range 16 – 64 (See graph and note)	5.2% BDDC 4.6% East Mid 5.1% GB	-	
	27.	Average earnings	See Appendix		
£145,676	28.	Average house price (See graph)	147,688	-	
	29.	Qualification and Occupation levels	See Appendix		

## Exceptions

<b>Bring back into use 10 empty properties per year</b>	<p>The 2 properties that have been purchased and leased by Action Housing are in the process of being developed into apartments for affordable rent. This will create 7 units of affordable accommodation. Due to Covid19 there has been a delay with the refurbishment, however work has now recommenced and it is expected that both buildings are ready for occupation before the end of the year.</p> <p>2 long term empty properties are in the process of a forced sale, which will see them returned back to use. It is expected that the properties will be sold by the end of the summer. This is being managed by the EPO, Environmental Health dept and legal team.</p> <p>A property on Langwith Road in Bolsover is being considered for CPO. The EPO is in the process of preparing a cabinet report to ask for approval and to have a budget allocated for doing this.</p>
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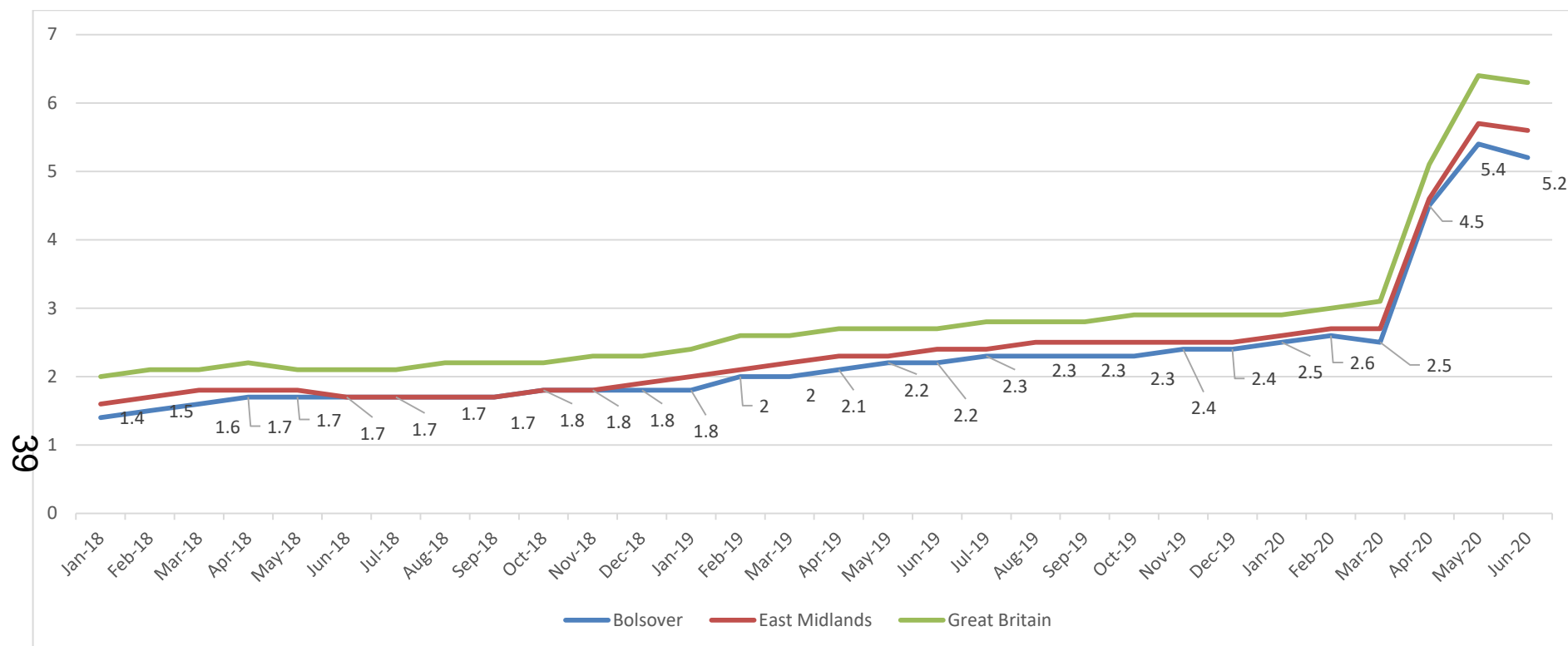
	<p>A further empty property has been referred to an energy company who have tools to help owners bring empty properties back into use. The property has been empty for over 10 years and has been the subject of numerous complaints. The EPO has organised for the Council to clear the garden, which has been done and improved the appearance of the property.</p> <p>The EPO has continued to promote the reduced rate VAT scheme which has helped an owner with reduced refurbishment costs and the property has now been brought back into use.</p> <p>An empty property in Carr Vale - which the EPO assisted the owner with selling - has now been refurbished and is ready for reoccupation.</p> <p>2 properties have been brought back into use and 7 are in the process of being brought back into use.</p> <p>Note: This target has been reduced to 5 per annum in the new Council Plan.</p>
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38

Level of income generated through letting property owned by the Council but not occupied by the Council	<p>The budget variance is rent (under achieved).</p> <p>The tenants in the old Bolsover Depot, Mill Lane vacated the premises at the end of January which resulted in a loss of rental income, however the site is due for re development by the Council in the near future.</p> <p>After being vacant for a while 2a Station Road, Clowne is now occupied on a 3 year lease generating £6000 per annum rent.</p> <p>A 30 year lease has also been agreed for the old contact centre, Shirebrook. The new tenant is in the process of redeveloping into a dental surgery (Rental income - £7000 per annum).</p>
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Financial performance for the Tangent in line or exceeding budget forecast.	<p>The budget variance is rent (under achieved). A few tenancies were lost during the year mainly due to tenants moving to larger premises or buying their own property rather than renting.</p> <p>Enquires for industrial and office space both at The Tangent and Pleasley Vale have significantly increased since lockdown which is very positive and several new tenancies have been secured, 2 of which are at The Tangent, an office and one of the new industrial units (Tangent phase 2) , all the new industrial units are now leased again.</p>
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## Out of Work Benefits Claimant count (Age range 16 – 64) - not seasonally adjusted(June 2020)



Out-Of-Work Benefits Claimant count  
Age range 16 – 64

The Claimant Count is the number of people claiming benefit principally for the reason of being unemployed. This is measured by combining the number of people claiming Jobseeker's Allowance (JSA) and National Insurance credits with the number of people receiving Universal Credit principally for the reason of being unemployed. Claimants declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made.

Under Universal Credit a broader span of claimants are required to look for work than under Jobseeker's Allowance. As Universal Credit Full Service is rolled out in particular areas, the number of people recorded as being on the Claimant Count is therefore likely to rise.

Source: <https://www.nomisweb.co.uk/>

## Average Earnings

### Earnings by place of residence (2019)

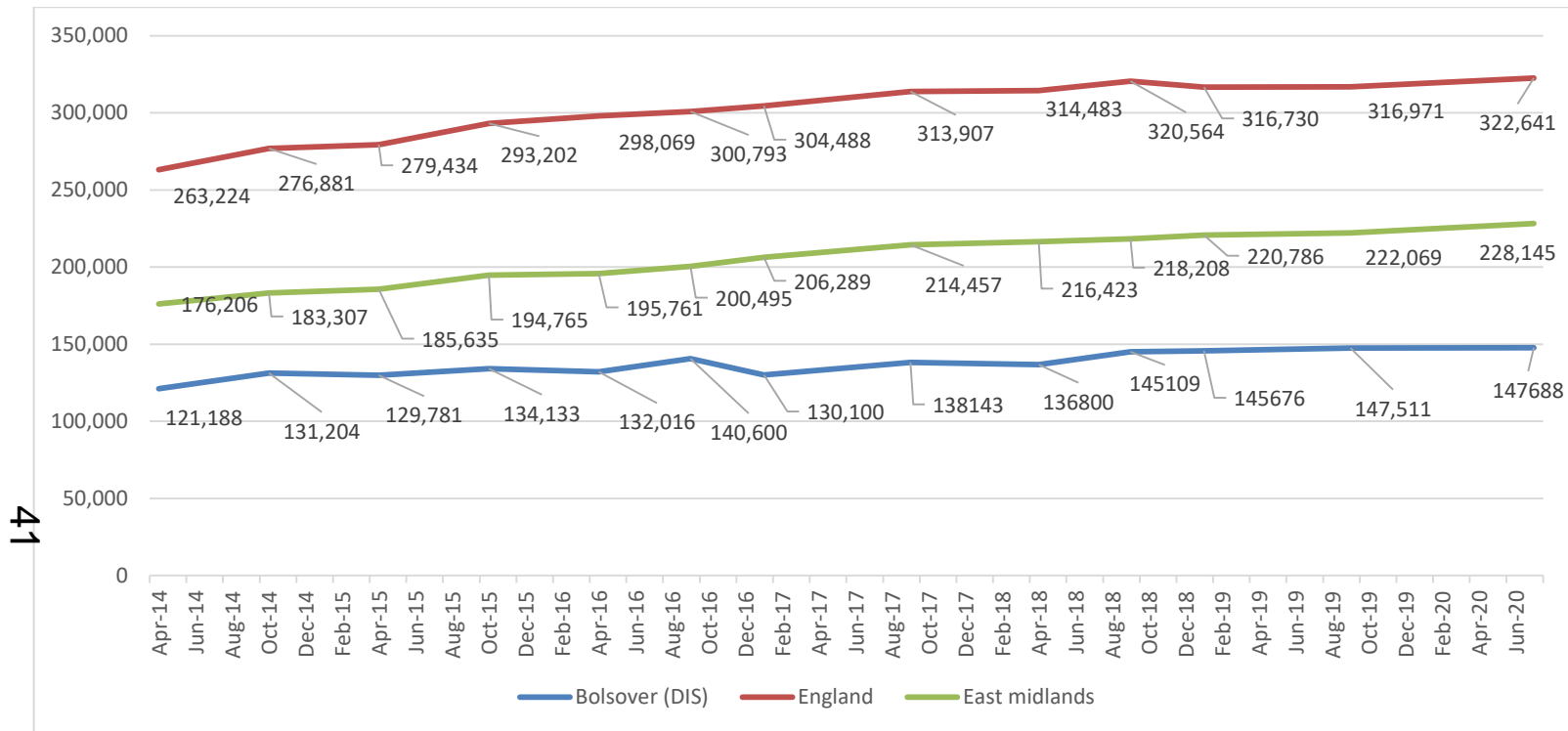
	<b>Bolsover (pounds)</b>	<b>East Midlands (pounds)</b>	<b>Great Britain (pounds)</b>
<b>Gross weekly pay</b>			
Full-time workers	519.2	547.4	587.0
Male full-time workers	525.3	590.3	632.0
Female full-time workers	463.6	476.1	528.9
<b>Hourly pay - excluding overtime</b>			
Full-time workers	12.70	13.63	14.88
Male full-time workers	12.70	14.23	15.44
Female full-time workers	12.87	12.49	13.99

Source: ONS annual survey of hours and earnings - resident analysis

Notes: Median earnings in pounds for employees living in the area.



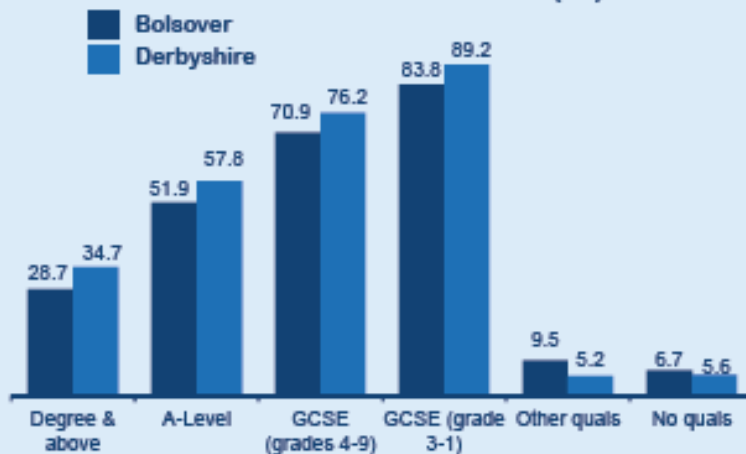
## Bolsover, East Midlands and English average house prices (2014 up to June 2020)



Source: Hometrack - Housing Intelligence System

# Adult skill levels in Bolsover (2018)

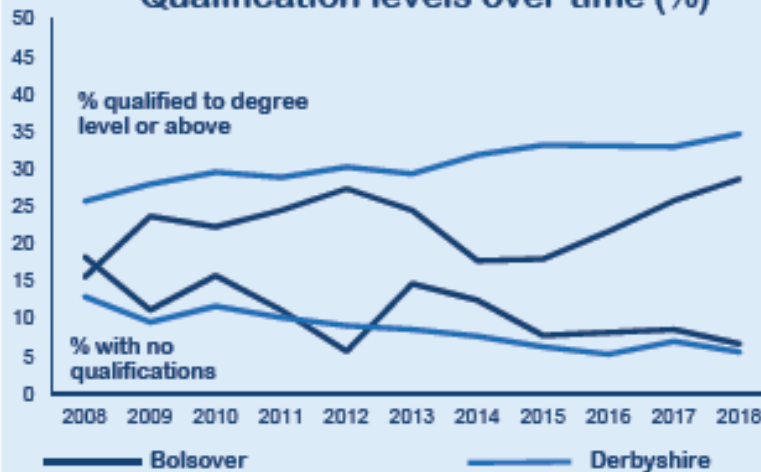
Qualification levels (%)



The qualification levels of Bolsover's working age population (aged 16-64 years) have greatly improved over the last ten years since 2008

when the proportion of people qualified to degree level or above was 15.6% and 18.3% of people had no qualifications. Currently 28.7% of the district's residents hold a degree (or higher) and just 6.7% have no qualifications.

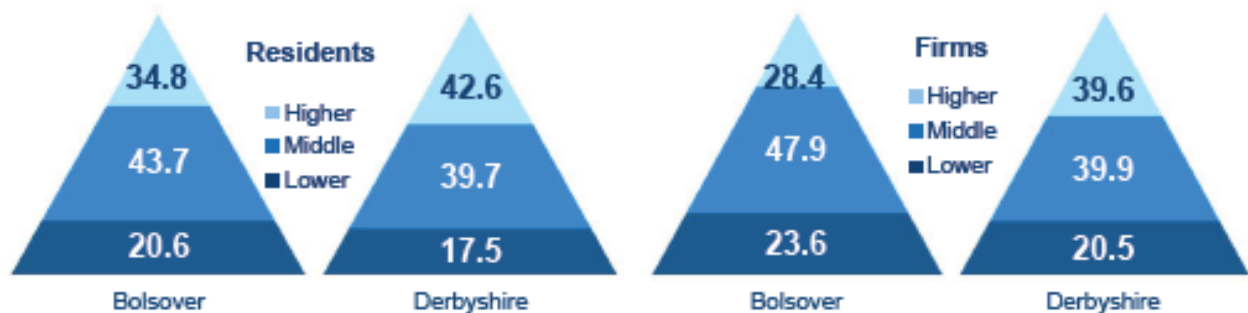
Qualification levels over time (%)



There continues to be a skills gap at degree level with significantly fewer Bolsover residents with higher level qualifications compared to Derbyshire.

The proportion of the workforce qualified to degree level or above varies by nearly 20% points across the county, from 48.2% in Derbyshire Dales to 28.7% in Bolsover and Chesterfield.

Occupation Levels (%)



Fewer residents in Bolsover work in higher level occupations than across Derbyshire

The occupational profile of Bolsover's firms is lower than for the district's residents reflecting the large number of people who commute out of the district for the higher level jobs elsewhere

## **Outcome of Reconsideration of Decision** **DD/025/20/DC - Sale of land at Glapwell**

### **Original Decision**

The Director of Development made the following decision (DD-025-20-DC) on 5<sup>th</sup> May 2020:

*To dispose of the parcel of land, shown edged in red on the attached plan, on Park Avenue, Glapwell on the terms as set out in the report.*

### **Call In**

The decision was called in by three Scrutiny Members and was referred to Growth Scrutiny Committee. The Committee considered the call in of Delegated Decision - DD-025-20-DC - sale of land at Glapwell at an extraordinary meeting and resolved:-

**RESOLVED** - That Growth Scrutiny Committee refer the decision (DD/025/20/DC) back to the Director of Development to request that it be reconsidered, due to the following concerns:

1. The timing of this decision is called into question as there was no urgent need to make the decision and no urgent need to use delegated powers to do so.
2. Considering the impact on the local community of the decision to sell the land, the decision was not proportionate to what would be achieved by the sale.
3. The way in which the decision was taken was not fully open and transparent and further consultation should have taken place with Ward Members and the public.
4. The Director of Development is requested to seek further legal advice on the issue of whether the land is open space and to clarify the appropriate method of disposal, in line with the Council's Joint Disposal and Acquisitions Policy.

### **Reconsideration of the decision by the Director of Development**

Each of the four areas have been reviewed and the findings are as follows.

#### **1. The timing of the Decision and urgency.**

The sale of the land followed the correct process. The sale was placed on the list of key decisions on 1<sup>st</sup> April 2020 with a decision date set for 1<sup>st</sup> May 2020. At the time there were no scheduled Executive meetings and there was no indication on when the next meeting would take place. An extension to the delegation scheme was approved under emergency powers on the 23<sup>rd</sup> March 2020 to enable the normal operation of the Council to continue. A delegated decision (DD) form was

filled in and reviewed by statutory officers who raised no concerns and the Delegated Decision was signed off on the 5<sup>th</sup> May 2020, which was 4 days after the original decision date meaning the correct length of notice period had elapsed before the decision was taken. The DD form asks whether general exception or special urgency rules apply to the decision. There was no reason for exception or special urgency and this was clearly marked on the form. This means that the decision was open to full scrutiny. I am satisfied that the decision was not rushed and was taken in line with normal timescales and in accordance with the Council Constitution. The DD was published on 7<sup>th</sup> May 2020 on the Council's website and circulated to all Members, so the decision was transparent.

## 2. The impact on the local community and decision not being proportionate.

The planning process deals with the impact on the community, this is not something set out in the Joint Acquisitions and Disposals Policy. In terms of proportionality, I consider that the decision was proportionate to what would be achieved and that no counter argument has been put forward on this point. The policy requires officers to carry out due diligence to ensure Asset Management Group advice has been taken, prescribes the disposal method and seeks to ensure the Council complies with section 123 of the Local Government Act 1972. I am satisfied that due process has been followed.

## 3. The decision was taken was not fully open and transparent and further consultation should have taken place with Ward Members and the public.

As outlined in point one, the correct process was followed and was fully open and transparent in line with the Council's Constitution. There is no general requirement to consult with the public on land sales. From a review of information it was clear that local members were aware of the land sale. Following Growth Scrutiny in June, local members were invited to submit their thoughts on the sale which confirmed that 2 local Members were against the sale and 1 supported the sale. This was taken into consideration when the review of the decision was carried out. The reasons for not selling the land from local members submissions focus on planning considerations, which having looked at the planning objection have been considered as part of the planning process, or that process has not been followed, which has been explored in section 1 and 2. I am satisfied that the decision was made knowing and having taking into consideration local and Executive Member's views.

## 4. Further legal advice on the issue of whether the land is open space and to clarify the appropriate method of disposal, in line with the Council's Joint Disposal and Acquisitions Policy.

I can confirm that I have taken further legal advice and that they confirm that the appropriate method of disposal has been used in line with the Disposals and

Acquisitions Policy. In relation to whether the land is public open space, their view was and is that it is for the decision maker to assess this.

### **Alternative Access**

Although not part of the resolution, The Director of Development was asked to contact the proposed purchaser to ask them to reconsider using Park Avenue as access to the site. A letter was sent on the 11<sup>th</sup> June which requested they reconsider using Park Avenue as access to the site, but instead using an alternative access across the land to the rear of Glapwell Cricket Ground. The proposed purchaser wrote back stating they had reviewed access with their planning consultants and felt that Park Avenue was the best access to the site and that they wanted to continue to pursue this option.

### **Decision following reconsideration**

I have reviewed Members' concerns and I am happy with the original decision.

### **Next Steps**

The outcome of the next steps will determine what happens with the sale of the land. The land has been assessed as not being public open space. However, to remove any future argument, the land will be advertised and due process followed. Since the Growth Scrutiny Committee call in meeting, the land has been registered as an Asset of Community Value, any disposal will follow the restrictions set out on the disposal of listed assets.

## **Bolsover District Council**

### **Growth Scrutiny Committee**

**9<sup>th</sup> September 2020**

<b>Scrutiny Committee Work Programme 2020/21</b>
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### **Report of the Scrutiny & Elections Officer**

This report is public

#### **Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2020/21.

#### **1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2020/21 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

#### **2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2020/21 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 2.3 The Scrutiny functions outlined in Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

#### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all

Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.

3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

#### **4 Alternative Options and Reasons for Rejection**

4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

#### **5 Implications**

##### **5.1 Finance and Risk Implications**

5.1.1 None from this report.

##### **5.2 Legal Implications including Data Protection**

5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

##### **5.3 Human Resources Implications**

5.3.1 None from this report.

#### **6 Recommendations**

6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

#### **7 Decision Information**

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC:</i>      <i>Revenue - £75,000</i>    <input type="checkbox"/>                   <i>Capital - £150,000</i>    <input type="checkbox"/>  <i>NEDDC:</i>    <i>Revenue - £100,000</i>    <input type="checkbox"/>                   <i>Capital - £250,000</i>    <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>No</p>
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<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	N/A
<b>District Wards Affected</b>	N/A
<b>Links to Corporate Plan priorities or Policy Framework</b>	All

## 8 **Document Information**

<b>Appendix No</b>	<b>Title</b>
1.	Work Programme 2020/21
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Previous versions of the Committee Work Programme.	
<b>Report Author</b>	<b>Contact Number</b>
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –



## Growth Scrutiny Committee

### Work Programme 2020/21

#### Formal Items – Report Key

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
10 <sup>th</sup> June 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Call-In of DD-025-20-DC</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>CANCELLED</li> </ul>	Scrutiny & Elections Officer
15 <sup>th</sup> July 2020 49	Part A – Formal	<ul style="list-style-type: none"> <li>Corporate Plan Targets Performance Update – January to March 2020 (Q4 – 2019/20)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Draft Tourism Strategy</li> </ul>	Assistant Director of Development/ Tourism & Town Centre Officer
		<ul style="list-style-type: none"> <li>Council's response to Covid-19 and Recovery Plan (Verbal Report)</li> </ul>	Director of Development/ Assistant Director of Development
		<ul style="list-style-type: none"> <li>Post-Scrutiny Monitoring: Review of Income Generation – Final Report (EXEMPT)</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Agreement of Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>CANCELLED</li> </ul>	Scrutiny & Elections Officer
9 <sup>th</sup> September 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Council Ambitions Performance Update – April to June 2020 Q1 – 2020/21)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Growth Strategy Update Q3 &amp; Q4 2019/20 and Growth Performance Indicators Q3 &amp; Q4 2019/20</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	Scrutiny & Elections Officer

Appendix 1

Date of Meeting	Items for Agenda		Lead Officer
21 <sup>st</sup> October 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Review of Current and Future External Funding – Approval of Final Report – <i>PROVISIONAL</i></li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Update on Sustainable Community Strategy 2006-20 and revised Sustainable Community Strategy 2020-23</li> <li>Partnership response to Covid-19</li> </ul>	Partnership Team
		<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	Scrutiny & Elections Officer
18 <sup>th</sup> November 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Report Update (Performance Indicators) – April 2020 to September 2020 – <i>TBC</i></li> <li>Work Programme 2020/21</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	Scrutiny & Elections Officer
16 <sup>th</sup> December 2020	Part A – Formal	<ul style="list-style-type: none"> <li>Private Rented Sector Housing – Review of BDC role and responsibilities and partnership working - <i>TBC</i></li> </ul>	Assistant Director of Development/ Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Council Ambitions Performance Update – July 2020 to September 2020 (Q2 – 2020/21)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	
17 <sup>th</sup> February 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Council Ambitions Performance Update – October 2020 to December 2020 (Q3 – 2020/21)</li> <li>Work Programme 2020/21</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	
17 <sup>th</sup> March 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2020/21</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>TBC</li> </ul>	Scrutiny & Elections Officer
12 <sup>th</sup> May 2021	Part A – Formal	<ul style="list-style-type: none"> <li>Council Ambitions Performance Update – January 2021 to March 2021 (Q4 – 2020/21)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Growth Report Update (Performance Indicators) – October 2020 to March 2021 – <i>TBC</i></li> </ul>	Information, Engagement and Performance Manager

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"><li>• Work Programme 2020/21</li></ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"><li>• TBC</li></ul>	Scrutiny & Elections Officer